

11 September 2026

Dear Year 11 Parent/Carer

We are delighted to see our Year 11 students have returned rested, ready and prepared for their final year of KS4. Thank you in advance for your continued support in making this final school year a successful one for your child. The school will mark and celebrate the milestone of completing Year 11 in a number of ways. Students are able to purchase a yearbook, hoodie and tickets for the Year 11 school prom, all of which will be organised by the Head Girl, Deputy Head Girls and House Captain Team.

We recognise that costs for such items can quickly accumulate, all at once for families making it financially challenging. Therefore we would like to offer the facility to pay for the yearbook and prom ticket on a monthly basis through ParentPay to help spread the cost of the total payment. The schedule for payments will be from September 2026 through to the end of April 2027. There will be regular reminders for payments sent out to families to help manage this.

The Year 11 Prom is a celebration of the successful completion of Year 11. It is important to note the school reserves the right to withdraw a student's invitation to the Year 11 Prom should there be school concerns regarding the attendance and/or behaviour. If the school decides a student is not allowed to attend the prom prior to the event then any monies paid for the prom will be refunded. Please also be aware that upon arrival at the prom if a student is not deemed fit and well, or tries to take in banned items, the venue will categorically not allow the student to enter the venue.

Each month you will need to select an item for which you wish the payment you are making to be deducted from. **Please do not make payments against any items you do not wish to purchase.**

The total for the two items on parent pay will be set at £65 (Yearbook £20, Prom £45). Payments can be spread across the months up to the deadline dates in installments at your convenience.

The items will appear on ParentPay:

Year 11 Prom 2027

Deadline for payment: End of April 2027

Year 11 Yearbook 2027

Deadline for payment: End of March 2027

Please note it will not be feasible to accommodate any last minute requests to purchase either the Prom ticket or the Yearbook after the deadline dates above. This is because we must provide final numbers to the supplier and the venue. Please ensure purchases are actioned as we do not want any student to be disappointed that they cannot attend the Prom or miss out on the Yearbook.

We source the purchase of our Year Hoodie through an external company, and the details of the company will be shared later in the year.

Please note you do not have to purchase any of the above items listed, or you can choose to purchase specific items only. For example if your child only wanted to attend the Year 11 Prom then this is what you would make the payment against. We hope this facility helps families to spread the costs and therefore will allow all students to enjoy the final end of year celebrations.

Yours sincerely,

Mrs A Dhir

Assistant Headteacher | Head of Key Stage 4