

5 September 2025

Dear Parent / Carer

I am delighted to be able to welcome the students back to school, and to the start of their Key Stage 4 journey after what I hope was a restful and relaxing holiday for all our Year 10s and their families. I am confident that all of our students are ready for a positive and productive year ahead. I know that they are excited and perhaps slightly nervous to begin their GCSE options choices, and of course the core subjects that they will all study. We recommend that students take part, not just in lessons, but in enrichment options and after school activities. It is important that their school life is about more than just lessons. Our aim is to enable your child to enjoy learning and fulfil their potential.

Your child is a valued member of Year 10 and can expect a high level of pastoral support and care from their tutor, the Key Stage 4 Hub and the Year 10 leadership team: Mrs Mortimer (Head of Year 10) and Mrs Dhir (Head of Key Stage 4). We also work closely with a range of specialist services, from external agencies and the local borough, to offer students support, including counselling and mentoring where needed.

#### **How do I contact the school?**

##### **Wellbeing/ Pastoral support:**

For any issues/queries relating to your child's wellbeing, mental health or friendship issues the first point of contact should be your child's Form Tutor. This can be escalated to me (Ms Mortimer) as Head of Year if deemed appropriate. You can contact your child's Form Tutor by emailing into [KS4@waldegravesch.org](mailto:KS4@waldegravesch.org) and in the subject line write 'FAO Mr/Mrs ...'. This will then be sent directly to them.

\*\*If there is anything that relates to your child or another's safeguarding then please contact the school for the attention of myself (Ms Mortimer) and Ms Moore/Mrs Dhir and we will ensure we get back to you as soon as possible.

##### **Inclusion support:**

If your child has additional needs they may also be supported by our Inclusion department which is led by Ms E Salsbury, SENCO.

##### **Subject Specific concerns:**

If you have any subject specific concerns relating to progress / tests or homework then please contact your child's Subject Teacher. You can find their name on your child's timetable and can email them via [info@waldegravesch.org](mailto:info@waldegravesch.org) and in the subject line write 'FAO Head of ....' (then input the subject you would like to speak to).

I hope that your child will feel safe and empowered at Waldegrave to make the most of the opportunities available to them. Tutor activities and whole house events have been planned to ensure students are fully supported to develop into well rounded and confident students, prepared to face the challenges ahead of them. I believe this can be achieved by us all working together. Waldegrave students are tomorrow's leaders: our ethos for Year 10 is 'Embrace each other's differences and do your best'

**Form Tutor List:**

<b>Form Name</b>	<b>Form Tutor</b>
<b>10FDO</b>	Mr Doan (co-tutor Mr Honey Tues Week A/ Monday Week B)
<b>10FCO</b>	Mrs Cortes
<b>10EMU</b>	Mrs Murphy (co-tutor Mr Honey on Fridays)
<b>10EFR</b>	Ms French (co-tutor Ms Barnet on Fridays)
<b>10SAN</b>	Ms Ansell
<b>10SSR</b>	Ms Sreerama
<b>10PWA</b>	Ms Wallace ( co-tutor Ms Lane on Fridays )
<b>10POR</b>	Ms O'Rorke

Please engage with our Parental Bulletins which will outline Waldegrave news as a whole, but will also present you with year group specific information too. In order for you to further keep abreast of Waldegrave events, I would encourage you to also visit the school website; and follow the school on Twitter @WaldegraveSch.

We would also encourage you to register, if you have not done so already, on the website <https://parentview.ofsted.gov.uk> and give your views about the school as this gives the school valuable information.

Important dates for you and your young person are listed below and you will be contacted with details for the Y10 Parent information morning in September.

<b>Event</b>	<b>Dates</b>
Year 10 Parent Information Morning	17th October 2025
Year 10 Monitoring A	October 2025
Year 10 Parent Consultation Meeting	6th May 2026
Year 10 End of Year Assessments	June 2026 (2 weeks in school)
Year 10 Monitoring B	July 2026
Year 10 Work related learning and careers	Throughout the year

Our school policies may be found on the website, in particular the school's behaviour for learning policy and homework policy. Our first rule is '**Respect and value learning, each other and our environment**'. Please encourage the rule to be embraced in all aspects of school life, and encourage homework to be completed as close to the day it is set. If there are issues related to homework then the Head of Department for the subject should be contacted in the first instance through [info@waldegravesch.org](mailto:info@waldegravesch.org) or by telephoning the school. We would also love to hear or be made aware of any of your child's out of school achievements, no matter how small, so that we are able to celebrate them through different forums.

Please do get in touch if the need arises but in the meantime I wish you and your child an enjoyable and positive year.

Yours sincerely

Mrs O Mortimer  
Head of Year 10

Mrs A Dhir  
Head of Key Stage 4

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