



PHOTOGRAPH PERMISSION

- All students will have individual and form group photographs taken on Induction Day and/or in September each year for use in school only. Parents will have the opportunity to buy copies.
- Throughout the course of your son's/daughter's education at Waldegrave School, general photographs will be taken of students in a school environment for publicity and promotion purposes, for example in the school's prospectus and other school publications and on our website or the Council website or occasionally other websites e.g. examination boards.
- The photographs will involve students in various aspects of the school's working day, including reading, computer work, music, arts, play and other curriculum activities as well as awards and presentation ceremonies, some of which may feature in school, Local Authority publications or local newspapers.
- Photographs taken for school and Richmond Borough publicity and promotion will be taken either directly by the school or by an authorised photographer under the direct guidance of the school.
- We consider that student safety is paramount. We undertake that photographs taken will usually be general shots of classroom or group activities that will not be captioned with the student's names. Only images of students in suitable dress will be taken.
- 'External' photographs may be taken by newspaper photographers showing either individuals or group shots, for example at awards ceremonies or sports activities. In these cases students' names may be requested by the publication.

On occasion, the school may be involved in making videos, educational TV programmes or feature in TV news items. The programmes may involve filming of groups of students around the school and some parts of videos may appear on websites e.g. The BBC, local newspaper website or examination boards.